



Town of Garner
2015 Independence Day Celebration
Crafts and Games Application
(REVISED March 2015)

Craft & Game Application

- Your organization will be assigned a craft station at the event with a potential to reach thousands of patrons.
- Your logo will appear on the Partners page of our July 3 website with a link to your website.
- Your organization will be included in our June e-mail blast for the event upon acceptance.

Rules

- All crafts and games require Town of Garner approval.
- Craft and game partners must provide free activities for up to 500 children, suitable for ages 3-15 years that represent the spirit of Independence Day (i.e. Uncle Sam Masks or Bald Eagle puppets). All supplies must be non-toxic and your organization must have adequate staff on-hand to assist children.
- Craft and game partners may pass out flyers, coupons or other promotional materials at their tent but may not actively proselytize or solicit to patrons.
- Organizations will be required to provide their own tents, tables and chairs.
- The schedule for set up and breakdown is as follows:

2:00 p.m.	Load in	5:00 p.m.	Tents open
4:30 p.m.	Set up complete	8:30 p.m.	Tents close (8:00 p.m. in Kids Zone)
- No early exits will be allowed unless the event is cancelled by Garner Parks, Recreation and Cultural Resources Department.
- Groups must supply a certificate of liability insurance with the Town of Garner added as additionally insured, or sign a waiver of liability.

Please mail your completed application and insurance certificate by May 15, 2015 to:

jmcallister@garnernc.gov

OR

Garner Parks, Recreation & Cultural Resources
Attn: Jill McAllister
900 7th Avenue
Garner, NC 27529

For more information or for questions regarding your application please contact Jill McAllister at
(919) 661-4602 or jmcallister@garnernc.gov.

PLEASE SEE PAGE 2 FOR APPLICATION



Town of Garner Parks, Recreation & Cultural Resources

2015 Independence Day Celebration Crafts and Games Application

Group Name: _____

Group Representative: _____

Mailing Address: _____

City: _____ Zip Code: _____

Phone: (Home) _____ (Work) _____ (Cell) _____

Email Address: _____ Size of Space Requested: _____

Description of crafts or games to be offered (please attach pictures or instructions for activity): _____

List materials to be used: _____

Size of tent space requested: _____

Applications are due by Friday, May 15, 2015.

INDEMNIFICATION: To the maximum extent allowed by law, the Vendor shall indemnify and save harmless the Town and its officers, officials, agents and employees from and against all claims, judgments, cost, expenses, including reasonable attorney's fees, which arise in any manner from or as a result of performance of this vendor agreement by, or the acts or omissions of, the Vendor or the Vendor's officers, officials, agents or employees. I have read and agree to follow the Vendor Rules and Regulations established by the Town of Garner.

Have You Included: ☐ **Picture/Instructions for Craft/Activity** ☐ **Proof of Insurance**

I understand and agree to the conditions outlined above.

Signature: _____ Date: _____

For Office Use Only

Date Received: _____

Approved As Submitted _____

Not Approved _____

Time Received: _____

Approved with Modifications _____

Notified _____

Certificate of Insurance: Y or N